



WEST BENGAL UNIVERSITY OF ANIMAL AND FISHERY SCIENCES
OFFICE OF THE CONTROLLER OF EXAMINATIONS

68, Kshudiram Bose Sarani, Kolkata – 700 037

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Memo No.- WBUAFS/CE/781A/25

Date: 14 .07.2025

Prof. Supratim Chowdhury
Controller of Examinations (Actg.)

Notification

Sealed quotations are hereby invited from the reputed printers/ vendors for supply of the following items for the 13th Convocation of the University. The quotation should be submitted to the office of the undersigned positively on or before **22.07.2025 up to 4.00 P.M.**

Sl. No.	ITEM	UNIT
1	Certificate (A-4 size) (Multicolour print with Digital process by 250 GSM, Art board with name & designation)	Pc.
2	Convocation Book containing list of the awardees (11" X 9" size, 70 Pages Print with 170 GSM, Art Board cover binding)	Pc.
3	Convocation Book containing list of the awardees (11.5" X 9" size, 70 Pages Print with 170 GSM, Leather cover binding)	Pc.
4	File cover of certificate of Honoris Causa (Leather, 13½" x 17½")	Pc.
5	Memento for Dignitaries (Silver plated metal body- Diameter: 10"x7", full body silver polish, etching, colour logo with a fancy acrylic Golden bid box)	Pc.
6	Memento for Dignitaries (Silver plated metal body- Diameter: 9"x6", full body silver polish, etching, colour logo with a fancy acrylic Golden bid box)	Pc.
7	Memento for Dignitaries (Silver plated metal body- Diameter: 8"x6", full body silver polish, etching, colour logo with a fancy acrylic Golden bid box)	Pc.
8	Envelope with logo for holding Certificate (A-4 size)	Pc.
9	Convocation ID card with holder (300 gsm Digital Paper with print, 5"x4", laminated transparent flexible pouch with Lanyard)	Pc.
10	Stickers with self-adhesive for jute made certificate holder (Size-2"x1.5")	Pc.
11	Paper bag with handle Single colour with logo printing (8"x3"x10"), 200 gsm, kraft paper, twisted handles with minimum 1 kg holding capacity	Pc.

Conditions for sending the quotations:

1. The quotations for each item separately in sealed envelope should be addressed to Controller of Examinations, WBUAFS, 68, K.B. Sarani, Belgachia, Kolkata-700 037
2. The party should quote the price in figure and in words of all prescribed sizes inclusive all charges.
3. No transportation charges either collection or delivery will be borne by the University.
4. The undersigned reserved the right to accept or cancel the quotation without assigning any reason thereof. thereof.

(Prof. Supratim Chowdhury)
Controller of Examinations (Actg.)

14.07.25